

BASIC SKILLS COMMITTEE

Charge	This committee coordinates student, instructional, and administrative services into an integrated student success institutional effort and facilitates the implementation of the institutional basic skills plan. It (1) is responsible for revising, updating, and implementing the college's basic skills plan on an annual basis, (2) develops a proposed annual budget based on basic skills action plan items, (3) measures and evaluates progress on the college basic skills plan, including the coordination of research studies, (4) develops and submits appropriate reports, and (5) communicates the basic skills plan and progress to the college community, and (6) reviews statewide Student Success recommendations and legislation as they apply to effective basic skills practices and recommends appropriate implementations.
Meeting Schedule	Monthly (or as needed)
Chair / Co-Chair	Instructional faculty member (selected and appointed by the Academic Senate) Vice President, Student Services
Composition	<ul style="list-style-type: none"> • 7 – Faculty members from the areas listed in the bullets below: <ul style="list-style-type: none"> • EOPS/DSPS • Student Services • CTE/WD • English • ESL • Math • Basic skills P/T • Any discipline not already represented <p>Faculty members will receive reassignment based on the goals of the Basic Skills Committee and the campus-wide nature of the action plan projects they coordinate to strengthen those goals.</p> <ul style="list-style-type: none"> • Instructional Dean • Dean, Counseling, Student Development Service, and Matriculation • Classified representative • ASGC representative • Institutional Research representative <p><i>Advisory members:</i> <i>Academic Senate President or Designee</i> <i>Faculty Learning Skills Coordinators</i> <i>Vice President of Administrative Services</i> <i>Universal Design Advisor</i></p>
Adopted	August 22, 2008
Revised	May 3, 2012; May 2013
Notes	
Support Staff	